



# Vigo Primary School

*Opening a World of Learning and Opportunity*

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**Headteacher:** Mrs R Dance

**Deputy Headteachers:** Mrs L Reid and Mrs K Roach

**SENCO:** Mrs S Wright

**Ref:** Virtual Parents Evening – Wed 27<sup>th</sup> Nov 2024

Tuesday 19<sup>th</sup> November 2024

Dear Parents and Carers

The Virtual Parents' Evenings will go live at 6pm tonight for bookings. Parents Evening provides you with an opportunity to meet with your child's Class Teacher and allows you to discuss progress and attainment and to answer any questions you may have. Each meeting appointment is ten minutes long after which time the meeting will end. If you anticipate needing more time than this, please make an appointment to speak to your child's Class Teacher at a later date.

We will once again be using School Cloud to book the virtual meetings (for those who have not had the chance to book the face to face meeting this week via Arbor). School Cloud allows you to choose your own appointment times with your child's Class Teacher. Once you have booked your chosen slot, you will receive an email confirming your appointment. Please find detailed below the dates and times Parents Evening meetings will be held:

- **Wednesday 27<sup>th</sup> November, 3:30pm - 6.00pm: Virtual Meetings**
  - All classes (except Portugal, Japan, Georgia and Norway)
  - Rainforest and Stepping Stones
- **Thursday 28<sup>h</sup> November, 3:30pm – 6:00pm: Virtual Meetings**
  - Japan, Georgia and Norway Class
- **Wednesday 4<sup>th</sup> December, 3:30pm – 6:00pm: Virtual Meetings**
  - Portugal Class

In order to book your child's appointment, please visit <https://vigo.schoolcloud.co.uk>, you will need to enter the following information for your child:

- **First Name**
- **Surname**
- **Date of Birth**

Appointments are restricted to one appointment per child, they can be made from today until the day before the meetings. Please be advised that you can now invite another person to join your child's virtual meeting as well as join from two separate devices/locations, please click on the link below to view instructions on how to do this.

<https://support.parentseveningsystem.co.uk/article/862-video-appointments-parents-how-to-invite-another-parent-guardian-to-join-your-appointments>

If you have any questions regarding parents evening, please do not hesitate to contact the school office by emailing [adminoffice@vigo.hants.sch.uk](mailto:adminoffice@vigo.hants.sch.uk).

Yours Faithfully

**Vigo School Team**

