



# Vigo Primary School

*Opening a World of Learning and Opportunity*

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**Headteacher:** Mrs R Dance

**Deputy Headteachers:** Mrs L Reid and Mrs K Roach

**SENCO:** Mrs S Wright

Monday 30<sup>th</sup> September 2024

Dear Parents and Carers,

At Vigo, we believe in fostering a strong partnership between parents and the school community to ensure the best educational experience for our students. Following a really successful year, we are excited to invite you to express an interest in becoming a representative for your child's year group on our Parent Forum.

As a Parent Representative, you will play a vital role in enhancing the communication between the school and parents. Your responsibilities will include attending meetings with myself and the pastoral team, where you will act as a voice for the parents of the school. This role allows you to provide valuable input, feedback and suggestions on various school matters.

Key responsibilities of a Parent representative:

- 1) Attend regular meetings (held at 5:30pm on a Monday at the start of each half term) with myself and the pastoral team.
- 2) Act as a liaison between the school and parents of your child's year group.
- 3) Listen to parent's concerns, suggestions and feedback, and communicate them effectively to the school.
- 4) Collaborate with other Parent Representatives to address common issues and develop solutions.
- 5) Promote a positive and supportive atmosphere within your child's year group.

Your involvement as a Parent Representative will help us make informed decisions that benefit the children and families at Vigo. It is an excellent opportunity to be actively engaged in your child's educational journey and to contribute to the overall success of our school community.

If you are interested in taking on this role, please express your interest using the Google Form link below:

<https://forms.gle/bqDJ9Jb14ATTd8hk8>

We encourage all interested parents to express their interest by Monday 21<sup>st</sup> October 2024. We will then select a parent from each year group who will then be invited to attend the first meeting.

Your participation as a Parent Representative is highly valued, and we look forward to working together to create a supportive and enriching learning environment for all of our children.

Thank you for your ongoing support and dedication to our school.

Yours faithfully

*R. Dance*

Rachel Dance  
(Head teacher)

