



Parent Forum

Minutes for the meeting held on
 Monday 11th November @ 5.30pm

Present:

Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Leadership
Clare Lawton Andrew Hiers-Wood	Pip Williams Kimi Ebisine	Vera Ralph			Gary Lucas		Rachel Dance Suzy Wright Kim Parry

Item	Information	Actions
1	Welcome	
	Apologies from: <ul style="list-style-type: none"> • Terri Allen • Hannah Carter • Anne-Marie Jenrich 	
2	Update on:	
2a	Facebook group updates	
	<ul style="list-style-type: none"> • Gary Lucas has set up the Facebook pages for each year group. He has set up posters for parents to scan a link to join the group. • Posters will be placed in the office and in the windows of all classes for parents to scan the code easily. • PE and Forest School days are on the headers for the pages. 	<ul style="list-style-type: none"> • Email to send an email out to parents to highlight the Facebook groups. • Gary Lucas to spend time on the playground to encourage parents to join the group. • Bex Scahill to notify Gary Lucas of any changes to PE and Forest School day.
2b	Parking in the new carpark – update on blue badges access from county / new lollipop person to support travel plan / update on Travel Plan	
	<ul style="list-style-type: none"> • Hampshire have shared that they will be employing a new Lollipop person. There is no current time frame on this. • School has no jurisdiction outside of the school gate. • Every school has to have a climate action plan from January 2025. Travel will form an element of this. • Parent opinion adds weight to the case that school is making for travel plan improvements. • School is working with outside agencies and the county council to create a travel plan to improve safety and accessibility over time. 	<ul style="list-style-type: none"> • Climate Action Plan to be added to the website once finalised. • School will be continuing to liaise with the local authority regarding the travel plan. • Newsletter to re-issue park and stride locations. • Gary Lucas to add park and stride locations to Facebook pages.



	<ul style="list-style-type: none"> • Park and stride continues to be promoted. • Cycle route is being explored. • Bus route from Picket Twenty has been cancelled. The infrastructure is not there to support our families. • There is information on the school website regarding the travel plan and the park and stride etc. 	
2c	Organisation of reps – invite to the first parent forum in January	
	<ul style="list-style-type: none"> • Google doc form has been sent out to ask for people who are happy to become new parent reps (or stay on as parent reps from this year). • All those who have offered will be invited to the January meeting. • Current parent reps are asked to attend the January meeting as a handover meeting. • No parent reps have come forward for Year 4 and Year 5. 	<ul style="list-style-type: none"> • Google doc to be re-sent to Year 4 and 5 parents only.
3	Views on:	
3a	Consulting parents around use of the carpark	
	<ul style="list-style-type: none"> • There is a large number of parents with Blue Badges accessing the carpark which is becoming a health and safety issue. • Hampshire health and safety have been asked to come out and observe this to explore options. • Advice is being sought around how school can manage the Blue Badge system. Some parents are abusing this system and strategies to prevent this need to be explored. 	<ul style="list-style-type: none"> • School to create a code of conduct for the blue badge holders. • School will continue to complete spot checks on carpark use with parents coming onto site. • Parents will be asked to contribute to a consultation around the travel plan and the carpark.
4	Discussion on:	
AOB		
	<ul style="list-style-type: none"> • There will be Christingle Services at the church on 5th December. The KS2 service will be in the morning and KS1 and Year R in the afternoon. • Litter is being raised as an issue on the playground. New bins have been purchased and children are litter picking, but it seems to still be an issue. • Request from parents that when there is a dress down day, a reminder goes out the day before by text. 	<ul style="list-style-type: none"> • Parent reps to advertise (on the facebook groups) the need for parents to support with the walk to the church and supporting the children in the church. Parents to contact school if they are able to help. • School office to ensure reminder texts are sent out the day before any dress down days to both parents.



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	<ul style="list-style-type: none">• Queries around emails being sent to one or both parents. Parents can change the settings on this within the Arbor App themselves.• Request that Christmas Nativity dates are given earlier this year as last year they were given quite late, which made it hard for parents to book time off work.• Christmas Fair is in the process of being organised.• Parents have noted the extra-curricular activities on offer this year, which are all proving to be very successful.• Some parents have raised that communication around some events (eg sparklers being used) would have been appreciated so parents are aware that children are doing an activity which holds some risk.• Events from the school calendar are now being linked to the calendar on the school website.• Query around whether Christmas card designs are to be completed at home or in school.• PTA has been handed over to the new members now. There is a meeting coming up to arrange dates for future events. Money will be used to re-upholster the library furniture.	<ul style="list-style-type: none">• Parent reps to highlight to parents having issues with emails that they need to address this by exploring their settings on the Arbor App.• Christmas Nativity dates to be sent out to parents asap to allow them to book time off work.• Christmas Fair date to be put in the newsletter this week.• School to clarify with classteachers around Christmas card designs and ensure consistency.
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Next Meeting – Monday 13th January at 5:30pm