



Parent Forum

Minutes for the meeting held on
 Monday 3rd March @ 5.30pm

Present:

Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Leadership
Sam Cross Jen Parker Lauren Hilton	Claire Lawton	Kimi Ebisine Pip Williams					Suzy Wright Kim Parry Rachel Dance

Item	Information	Actions
1	Welcome	
	Apologies from: <ul style="list-style-type: none"> Gary Lucas Anne-Marie Jennrich 	
2	Update on:	
2a	Actions arising from the last meeting	
	<ul style="list-style-type: none"> Notice period for trips involving payment has been shared with office team. Options to pay in installments are also being explored. The website and calendar are now synced. Any dress up / event days automatically get added to the website when they are added to the calendar. School recipe book will be a focus in the Summer Term. Head bump overview was sent out to all parents to clarify protocols. Attendance newsletter is about to be sent out which highlights more information about attendance, protocols etc. Breakfast club has moved from brown to the blue hall. This provides a bigger space and is in a more central position. The team have also developed themes for different days to broaden the activities on offer. Holiday Activities and Food Program (HAF) is going to be starting to run a wider range of holiday clubs at Vigo. A wider range of after school weekly clubs are also being explored for the Summer Term. 	<ul style="list-style-type: none"> QR codes will be added to the postboxes asap. Rachel to speak to site manager about adding a circle around gym equipment to show how far they swing out (safety wise). All parent reps to email a photo of themselves into school to be added to the website. Rachel to clarify with HAF what age ranges they accept.
2b	Impact of Lollipop lady	
	<ul style="list-style-type: none"> Positive feedback on the lollipop lady. She is very chatty and personable and has made a huge difference for many parents. 	<ul style="list-style-type: none"> Rachel will be sharing this at a future meeting discussing further actions



	<ul style="list-style-type: none"> Some parents / children are crossing either before or after the lollipop lady which is often unsafe. Street furniture needs adapting to ensure that there are less options of places to cross. 	HCC can take to improve safety on the road outside the school.
2c	Service funding and its uses	
	<ul style="list-style-type: none"> Overview provided around how service funding is used within school to support service pupil. The service strategy is separate from the Pupil Premium strategy and has a pastoral basis, however if an academic need is identified then the money is used to support this. The main focus of this is the forces support groups that take place in school on a weekly basis at lunchtime. ELSA support is also available for services pupils if and when needed. Pupil progress meetings are used to focus discussion around individual pupils' progress and any future actions that are needed. 	
2d	House rebrand	<ul style="list-style-type: none">
	<ul style="list-style-type: none"> 4 new houses are being launched. The Junior Governors have been working with the Art teacher on new icons for the new houses. Children will be informed of their new houses once everything is ready and in place. 	<ul style="list-style-type: none">
3	Views on:	
3a	How to engage Year 4 and Year 6 reps	
	<ul style="list-style-type: none"> We are still struggling to recruit parent reps for Year 4 and 6. 	<ul style="list-style-type: none"> Flyers with the QR codes for the Facebook groups to be prepared for parents' evenings – Kim. Parent reps to email a synopsis of why they became a rep and the impact of this to Rachel. This can then be used to promote. Explore a more visual summary of main points discussed at the rep meetings to share with parents.
3b	Parent Survey Feedback	
	<ul style="list-style-type: none"> 101 responses in total. 95% said they would recommend Vigo to others. 	<ul style="list-style-type: none"> Parent survey results will be shared with governors and then shared with parents.



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4 Discussion on:		
AOB	<ul style="list-style-type: none">Uniform was raised as an issue and how inconsistent some pupils are in what they are wearing.	<ul style="list-style-type: none">Uniform policy is being reviewed at the moment and this will be shared more widely once finalised.

Next Meeting – Monday 28th April at 5:30pm