



# Vigo Primary School

*Opening a World of Learning and Opportunity*

A: Vigo Primary School, Andover, Hampshire SP10 1JZ

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**Headteacher:** Mrs R Dance

**Acting Deputy Headteacher:** Mr A Dockree

**SENCO:** Mrs S Wright

**Ref:** Sports Day – Friday 26<sup>th</sup> June 2026

Tuesday 12<sup>th</sup> May 2026

Dear Parents/Carers,

We would like to confirm the details for our exciting Sports Day events.

**Clothing:** All children must arrive at school wearing appropriate sports kit, trainers and a sun hat/cap. Children should wear black shorts and a white top. Your child will be supplied with a house colour band to represent their house.

**Timings:** Programmes outlining site maps and the order of events will be available as you enter (free of charge).

## **KS2 Sports Day: 9:15am – 11:45am (years 3, 4, 5, 6)**

- **9:00am** - key stage 2 playground **gates open** for parent registration; please wait in the playground and queue next to the relevant year group sign (if you have children in more than one-year group, please wait by just one of the year group signs)
- **9:15am** - Key stage 2 playground **gates close** for parent registration. Once you are registered you will be escorted to the school field by a member of staff
- **11:45am** - key stage 2 **sports day will finish**; all parents to leave via the key stage 2 playground gates. Please be advised if you have children attending both sessions (KS1 and KS2) you must leave the school grounds at the end of session 1 (KS2 sports day) and come back for session 2 (KS1 sports day). For safety reasons, you are not permitted to wait on school grounds between sessions.

## **KS1 Sports Day: 1:15pm – 3:00pm (years R, 1, 2)**

- **1:00pm** - Key stage 2 playground **gates open** for parent registration; please wait in the playground and queue next to the relevant year group sign (if you have children in more than one-year group, please wait by just one of the year group signs)
- **1:15pm** - Key stage 2 playground **gates close** for parent registration. Once you are registered you will be escorted to the school field by a member of staff
- **3:00pm** - Key stage 1 **sports day will finish**, all children will be taken back to class
- **3:05pm** - Parents will be released to collect children from their classroom doors at normal time





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**Photos/Videos:** We completely understand that as parents/carers you want to capture photos and videos of your child in action. However, for safeguarding purposes, photos or videos must be taken only for personal use and **should not** under **any circumstances** be shared or uploaded to social media platforms.

**After School Picnic/Family Celebration - 3:15pm to 4:45pm** (all year groups): Once you have collected your children at the end of the school day, we invite you all to bring along your blankets and picnic foods to enjoy a Vigo School picnic.

## Weather:

**In the case of hot weather**, the event will be going ahead with some key logistical changes which we believe will keep the children, staff and parents safe throughout the day.

- **KS1 children:** As their sports events will take place in the afternoon, please apply sun cream to your child in the morning before school, and ensure your child has a named bottle of sun cream in their school bag. School staff will help children apply their sun cream prior to the start of sports day in the afternoon.
- **KS2 children:** Please ensure your child has appropriate amounts of sun cream applied prior to coming to school ready for their sporting day event in the morning.
- **Time Outside:** To reduce the amount of time the children are spending in the sun, children **will not** be going outside for their break time or lunch time.
- **Drinks/Shade Stations:** There will be a drinks re-filling / shade station set up for Sports Day to enable children access to water and shade throughout the day.

**In the case of rain**, a decision will be made in the morning and communicated to parents that the day will be moved to the reserve date of Thursday 2<sup>nd</sup> July 2026.

We will look forward to seeing you soon for lots of Sports Day fun.

Yours faithfully

*R. Dance*

Mrs R Dance

Headteacher

